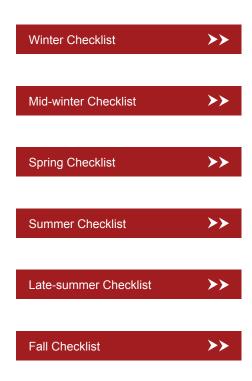
## Geasonal Checklists



## Winter Checklist

Apply moss-retardant on decks, patios and walkways to prevent slick surfaces.
Wrap exterior faucets with protective covers.
Insulate exposed pipes.
Clean debris from roofs, especially valleys.
Reclean all gutters and downspouts.
Make sure downspouts drain away from foundation.
Have rooter service clear all exterior drains.
Trim branches and / or remove weak trees.
Schedule pre-holiday window washing.
Check outdoor outlets and holiday wiring.
Schedule carpet and furniture cleaning.
Arrange for interior painting projects.

# Mid-winter Checklist

Check all gutters for proper drainage.
Clean debris from roofs, especially valleys where water might become trapped.
Clean/change furnace filters.
Apply moss-retardant on grass.
Prune fruit trees.
Transplant shrubs.
Secure bids for spring landscaping during current "slack" season.
Check crawl spaces for water accumulation that might cause dry-rot.
Compare costs of security system against savings on home insurance premiums.
Start design work for summer remodeling projects.
Arrange for interior painting.

# Spring Checklist

Spring house cleaning.
Window washing.
Clean blinds.
Clean carpets and upholstery.
Change or clean furnace filters.
Check for damage to exterior faucets.
Clean automatic sprinkler heads, check system for winter damage.
Pressure spray decks, patios and driveways to remove moss and fungus.
Remove any branches or debris on roof.
Lawn fertilization, moss retardant, liming, aeration, thatching.
Shrub planting.
Spray plants and trees for bugs and disease.

# Summer Checklist

Spray plants and trees.
Weed garden and add mulch to flower beds.
Treat lawn with fertilizer.
Clean and inspect all gutters.
Inspect and repair window and door screens.
Service heat pump.
Clean burners in oil furnace.
Make fence and gate repairs.
Inspect and repair chimneys.
Refinish hardwood floors.
Inspect and repair patios, pathways and sidewalks.
Paint weathered exterior areas.
Repair or replace roof if shingles badly worn.

## Late-summer Checklist

Apply lawn fertilizer.
Hire rooter service to clear exterior drains of tree roots.
Complete foundation water-proofing work.
Install storm windows / insulated glass.
Complete gutter repairs / new gutter installation.
Spray for roof moss (do not pressure wash).
Inspect and repair damaged areas of roof.
Vacuum forced-air heating vents.
Clean furnace burners and filters.
Refinish hardwood floors.
Install / repair outdoor lighting.
Complete any exterior painting projects.

# Fall Checklist

Spray plants and trees.
Install turf / seed or re-seed grass.
Disconnect hoses, drain and close sprinkler system by November 1st.
Check condition of all exterior lighting.
Install security lighting.
Clean gutters regularly throughout fall.
Change / clean furnace filters.
Weatherstrip doors.
Wash and install storm windows.
Schedule pre-holiday interior painting.
Perform fall housecleaning.
Add insulation.